

Committee Tasks for 2008-2009

Accreditation Committee

Chair: Paul Post

Members: Richard Seymour, John Ritz, Vincent Childress, James Haynie, Gene Martin, Linda Rae Markert, Gerald Day, Michael De Miranda, Anthony Gilberti, David Rouch.

Activity One: Coordinate the Program Report Review Process

Task	Responsibility	Due Date	Budget
Coordinate the Program Report Review Process	Day	Ongoing	\$1,000.00

Activity Two: Represent ITEA/CTTE/NCATE on COPPA

Task	Responsibility	Due Date	Budget
Serve as the ITEA/CTTE/NCATE representative on COPPA	Martin	Ongoing	\$400.00

Activity Three: NCATE Program Reviewer Workshop/Training

Task	Responsibility	Due Date	Budget
Develop a folio reviewers workshop for the upcoming ITEA conference that assists in the professional development of NCATE leaders.	Day	Ongoing	

Activity Four: NCATE Program Writers Workshop/Training

Task	Responsibility	Due Date	Budget
Print Disseminate ITEA/CTTE/NCATE standards for distribution to member sites.	Day Post	Conference	\$400.00

Activity Five: Plan Future NCATE Writers Workshop/Training

Task	Responsibility	Due Date	Budget
Plan future NCATE Writer's Workshop	Day Post	Conference	

Activity Six: Recognition of Programs

Task	Responsibility	Due Date	Budget
Continue a national recognition program that honors technology teacher education programs that have met the NCATE standards. These programs will be honored at the annual CTTE Business Meeting and Yearbook Dinner.	Day Post	Conference	\$800.00

Activity Seven: Review State Partnerships Process

Task	Responsibility	Due Date	Budget
Review the partnership process.	Day	Conference	
Decide if a fee is appropriate.	Post		
Decide on recognition.	De Miranda		

Curriculum Committee**Co-Chairs:** Kenneth Welty & John Wells**Members:** Len Litowitz, Byron Anderson, Chuck Linnell, Mathias Sutton, George Rogers, Mark Doggett, John Fecik, Phillip Cardon, Michael Williams, Ed Reeves, Pat Foster, Kurt Becker, Jim Flowers, Stan Komancek, Georgette Yakman, Marcello Caplan, Hyuksoo Kwan, Jenny Daugherty.**Activity One: Distribution of Review Materials**

Task	Responsibility	Due Date	Budget
Duplicate materials and instruments. Mail to reviewers.	Welty	March	\$600.00

Activity Two: Conference Call

Task	Responsibility	Due Date	Budget
Schedule conference call of committee members in April.	Welty	April	

Activity Three: Collect, Edit, & Review Findings

Task	Responsibility	Due Date	Budget
Review findings and write narrative.	Welty	May-June	

JTE Management Board Committee**Chair:** Michael De Miranda**Members:** James LaPorte, Len Litowitz, Kendall Starkweather, Richard Seymour, Chris Merrill**Activity One: Monitor publication of the Journal**

Task	Responsibility	Due Date	Budget
Monitor the continued operation and publication of the Journal for Technology Education	De Miranda	Continuing	

Activity Two: Monitor publication of the Journal

Task	Responsibility	Due Date	Budget
Present data on the publication of the JTE.	Jim LaPorte	Conference	

Leadership Development Committee

Co-Chairs: Bill Havice and Roger Hill

Members: Joe Busby, Hal Harrison, Ryan Brown, Luke Herron, Jana Zinn, Peter Wright, Andy Klenke, Stephen Brumbaugh, Hannah Burdette, Jeremy Dickerson, George Lavelle, Brian McAlister.

Activity One: CTTE Twenty-first Century Leader Associates (TCLA)

Task	Responsibility	Due Date	Budget
Continue working with NCETE on summer and televised meetings. Host dinner for TCLA participants during the annual ITEA conference.	Havice Hill	Ongoing	\$500.00

Activity Two: TECA Leadership Travel

Task	Responsibility	Due Date	Budget
Coordinate and partially support TECA officer travel to TECA Leadership Conference (at TSA-Nashville), TECA Program Development (at Cal. State LA, and ITEA Conference in Salt Lake City, UT.	Havice Hill	Ongoing	\$1,000.00

Marketing Committee

Co-Chairs: Scott Davis

Members: Tom Bell, Scott Warner, Kurt Helgeson, Jared Barrett, Ethan Lipton, Edward Lazaros, Johnny Moye.

Activity One: New Website

Task	Responsibility	Due Date	Budget
Talk to ITEA Board of Directors to promote link to new marketing website.	Davis & Warner	February	

Activity Two: Member Recruitment

Task	Responsibility	Due Date	Budget
Develop sample promotion campaign for recruitment of new members to CTTE.	Davis & Warner	June	

Activity Three: Business Card

Task	Responsibility	Due Date	Budget
Design business card for promoting CTTE membership.	Lazaros	September	\$150.00

Activity Four: Conference Booth

Task	Responsibility	Due Date	Budget
Develop banner for booth. Talk to ITEA and secure display booth for annual conference.	Bell	July	\$200.00

Activity Five: NCETE Fellow Recruitment

Task	Responsibility	Due Date	Budget
Contact NCETE Fellows and Leadership Cohort members and promote joining CTTE.	Lipton	June	

Activity Six: Review Membership for Non-renewals

Task	Responsibility	Due Date	Budget
Obtain membership lists and develop strategies for past CTTE members that have not renewed their membership.	Helgeson	May	

Nominations & Elections Committee

Chair: Michael De Miranda

Members: Rod Custer, Tom Erekson, Perry Gemmill, Charles Pinder, G. Eugene Martin, Sharon Brusic.

Activity One: Solicit nominees

Task	Responsibility	Due Date	Budget
Continue to solicit nominees for CTTE offices	Committee	August	

Activity Two: Encourage participation

Task	Responsibility	Due Date	Budget
Encourage nominees to run for office and serve	Committee	Continuing	NR

Activity Three: Conduct Election

Task	Responsibility	Due Date	Budget
Compile and mail ballots. Determine and announce winners.	Committee	August	\$400.00

Research & Scholarship Committee

Chair: Charlie McLaughlin

Members: Sharon Brusic, Mark Sanders, Margarita Pavlova, Howard Middleton, P. John Williams, Roger Skophammer, Ken Volk, John Mativo, Moshe Barak, Mark Springston, Petros Kasioloudis, W. Tad Foster, Fred Figliano, Katherine Weber.

Activity One: Solicit RFP's

Task	Responsibility	Due Date	Budget
Research Incentive Grant	RFP: McLaughlin, Committee Reviews	November	\$1,000
CTTE Outstanding Research Award	RFP: McLaughlin, Committee Reviews	November	\$1,000
Poster presentations for ITEA conference	RFP: CTTE VP, Committee Reviews.	May	
Formal research presentations for ITEA conference.	RFP: CTTE VP, Committee Reviews.	May	
Silvius-Wolansky Outstanding Publication Award (with Iowa State University)	Margarita Pavlova & Howard Middleton	January	Iowa State University

Activity Two: Listserv

Task	Responsibility	Due Date	Budget
Develop a listserv to inform committee members.	Figliano	April	

Activity Three: Rubric

Task	Responsibility	Due Date	Budget
Revise rubrics for the Outstanding Research Award and Research incentive Grant.	Sanders & Brusic	November	

Activity Four: Review Sub-committees

Task	Responsibility	Due Date	Budget
Determine reviewers for the Outstanding Research Award	Brusic	January	

Activity Five: Research Presentation Reviews

Task	Responsibility	Due Date	Budget
Create a rubric for formal research presentation proposals.	McLaughlin	June	

Activity Six: Online Research

Task	Responsibility	Due Date	Budget
Update graduate research database.	Reed	Ongoing	

Teacher Educator-Of-The-Year Committee**Chair:** Michael De Miranda**Members:** Richard Seymour, Len Litowitz, Ken Welty, James Haynie.**Activity One: Identify potential nominees**

Task	Responsibility	Due Date	Budget
Coordinate with elections committee to identify nominees for teacher educator-of-the-year award.	De Miranda Committee	November	

Activity Two: Select Teacher Educator-of-the-Year

Task	Responsibility	Due Date	Budget
Coordinate with the Teacher Educator-of-the-Year Committee to select the award recipient	De Miranda Committee	January	

Activity Three: Prepare for award presentation

Task	Responsibility	Due Date	Budget
Coordinate with the CTTE President to order plaque and prepare for award presentation.	De Miranda	February	

Teacher Preparation Committee**Chair:** Steve Shumway**Members:** Vincent Childress, Mauricio Castillo, Annette Rose, Lidia D. Haughey-Runkel, Chris Merrill, Craig Rhodes, Phil Cardon, Jim Flowers.**Activity One: Engineering Focus**

Task	Responsibility	Due Date	Budget
Identify examples of what programs currently require and provide a sample program of study.	Merrill, & Childress	June	

Activity Two: Continue From 2005 TTE Design Focus

Task	Responsibility	Due Date	Budget
Provide a sample program of study.	Shumway Cardon	June	

Activity Three: TTE with Tech. Lit. Focus

Task	Responsibility	Due Date	Budget
Provide a sample program of study.	Castillo	June	

Activity Four: Online Teacher Education Programs

Task	Responsibility	Due Date	Budget
Provide a narrative of previous research.	Davis	June	

Activity Five: Develop Monograph

Task	Responsibility	Due Date	Budget
Submit proposal to CTTE Executive Committee.	Committee	March	\$500.00

Yearbook Committee**Chair:** Michael De Miranda**Members:** Kurt Helgeson, Roger Hill, Mark Sanders, Bill Havice, Philip Reed, Brian McAlister, Chris Merrill, Marie Hoepfl, Ryan Brown Jenny Daugherty.**Activity One: Monitor development**

Task	Responsibility	Due Date	Budget
Monitor the development of approved yearbook proposals	De Miranda	Ongoing	

Activity Two: Solicit proposals

Task	Responsibility	Due Date	Budget
Solicit new topics, editors, and proposals of professional interest for future yearbooks	De Miranda Committee	Ongoing	

Activity Three: Maintain relationships

Task	Responsibility	Due Date	Budget
Work with Glencoe and the President of CTTE to plan conference events, monitor progress of ongoing yearbooks, and maintain relationships between the organizations	De Miranda Committee	Ongoing	